



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, July 3, 2013

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (13-3288)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D., Commissioner Donald S. Andrews and Commissioner Susan Burton

Excused: Vice Chairperson Frank S. Bacio and Commissioner Anne S. Hill

Call to Order. (13-3159)

Chairperson Montañó called the meeting to order at 10:05 a.m.

Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence. Commissioner Burton joined the meeting at 10:07 a.m.

I. ADMINISTRATIVE MATTERS

1. Approval of the June 26, 2013 Minutes. (13-3160)

On motion of Commissioner Barbara Bigby, seconded by Commissioner Donald S. Andrews and unanimously carried, the minutes of June 26, 2013 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

2. Recommendation to re-review the approved revisions of the Sybil Brand Commission Group Home Inspection Form. (Cont'd from Meeting of May 5 and June 19 & 26, 2013) (13-2301)

During the discussion of the category heading of Public & Non-Public

School, Commissioner Grills requested clarity for the rationale for creating separate categories for Public School and Non-Public School. Chairperson Montaña stated that the reasons for creating the categories are to ensure that the group homes are sending the youth to an accredited school.

Following the re-review of the Sybil Brand Commission Group Home Inspection form the subsequent corrections were made:

- Remove Monitor's Name Listed in the Contracted Group Home Directory and replace it with the Escort Name (Printed) and Escort's Signature
- Change heading "Public and Non-Public Schools" to "Schools"
 - Remove line F - "How many enrolled in school"
 - Add category Public School and a blank line underneath for the name of the school
 - Add category Non-Public School and a blank line underneath for the name of the school
- Under the heading "Other" edit lines M-P to reflect the wording indicated on the old form
- Add a check off category indicating "Left Scholarship Application w/GH"

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

3. Chairperson's Report on various items for July 3, 2013. (13-3162)

Chairperson Montaña reported that she met with Vice Chairperson Bacio for an update of the portion of the July 3, 2013 Commission meeting that she was unable to preside over due to her attendance at the Annual System Improvement Plan (SIP) Conference. She began to discuss the site visits of large lockup facilities and Probation Camps. Ms. Bolaji Famuyiwa, Staff, Commission Service, reminded Chairperson Montaña that the item will be on the next meeting agenda for discussion.

Chairperson Montaña continued by distributing materials and reporting on the Annual System Improvement Plan (SIP) Conference that she and Commissioner Grills attended at the Radisson Hotel Los Angeles at USC on June 26, 2013. Commissioner Grills stated that the conference was for the Department of Children and Family Services and the Probation Department to receive feedback from the stakeholders. She noticed that

there were more county departments in attendance than community based organizations and the majority of the time was spent on department presentations which did not allow enough time for feedback. She further stated that overall the event was informative and it appeared that one of the conference presentations regarding youth being absent without leave (AWOL) was generated from the results of the Commission's Business Meeting questions and request for more information.

Chairperson Montaño shared the following Newspaper Articles:

- **Los Angeles Times:**
 - **Another black eye for Baca (July 3, 2013)**
 - **Activists press sheriff for reforms (July 3, 2013)**
- **Daily Breeze:**
 - **Letter [Foster kids need more help from people in Tarzana] (July 2, 2013)**

Attachments: [SUPPORTING DOCUMENT](#)

4. Treasurer's Report for July 3, 2013. (13-3163)

There was no Treasurer Report given.

5. Staff Report on Correspondence Received and Department Representative Reports for July 3, 2013. (13-3164)

There was no staff report given.

6. Review of Group Home Compliance Monitoring Audit Reports presented on July 3, 2013. (13-3165)

In Compliance:

- **Commissioner Bigby visited Optimist Girls Group Home, Page 29, #4, on June 27, 2013.**
7. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from June 27, 2013 to July 2, 2013. (13-3166)

During the reporting period, the following Group Homes/Facilities were reported as being in satisfactory condition:

- **Chairperson Montaña, Vice Chairperson Bacio, and Commissioner Andrews visited Dorothy Kirby Center on July 2, 2013. The Commissioners agreed that touchup maintenance and painting is needed.**
- **Commissioner Grills visited Dangerfield Group Home #1, Page 10, #1, on July 2, 2013. Commissioner Grill stated the overall home was in good condition and the issuance of a Corrective Action Response Form was for minor infractions. She indicated on the response form the following:**
 - **In bedrooms #1 and 3 the bed mattresses need replacing**
 - **The medications need to be doubled locked to be in compliance**
 - **The quick release bar blocked by a bed in bedroom #2**
 - **Smoke detector in bedroom #2 needs fixing**
 - **No current Needs and Service Plans (NSP) onsite and the ones onsite were over a year old.**
 - **No carbon monoxide detector present**
 - **Disaster drill was not conducted monthly**
- **Commissioner Burton visited Deliann Lucile Corporation (Delilu Achievement), Page 11, #1, on July 2, 2013. Commissioner Burton issued a Corrective Action Response Form to address minor infractions. She indicated on the response form the following:**
 - **The emergency phone numbers need posting**
 - **Replace toilet seat in upstairs bathroom #3**
 - **Clean walls and floor of shower**
 - **Update the fire extinguisher**
 - **Have current NSPs on site**
 - **Replace or repair upstairs bedroom dresser**

During the reporting period, the following Group Home was visited, but not inspected because no one was at home:

- **Commissioners Bigby and Hill visited Rosemary Children Services, Page 35, #3, on July 2, 2013.**

During the reporting period, the following Lockup Facility was reported as being in unsatisfactory condition and requested staff to report the findings to the Board of Supervisors:

- **Commissioners Burton and Grills visited Inglewood Courthouse on**

June 28, 2013. The Commissioners plan to revisit the site when Sergeant Harris is available to conduct the inspection. They determined that the lockup was in need of extensive repair and painting therefore requested that the findings be reported to the Board of Supervisors. Commissioner Grills indicated in her inspection form to also report her concerns to ISD.

The facility was in the following condition:

- **In a female cell the sink was clogged and small leech like bugs were in the sink**
- **The jail cells that were inspected the sinks were not working or broken and in a few of the cells the water facet did not work**
- **Lots of graffiti was found in the lockup**
- **Lights were out**
- **The lockup area appeared neglected of basic cleaning and maintenance**
- **The first aid kit was inadequate and needed supplies**
- **Graffiti was in the holding tank**
- **Inmates were not able to access a water faucet in the holding tank**
- **Staffing level was inadequate**

III. MISCELLANEOUS

Matters Not Posted

- 8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-3167)**

Discussion ensued on attendance for the month of July 2013. Commissioner Bigby will be absent from the meeting for the next three weeks. Commissioner Grills will be out-of-the-country next week and will not attend the meeting. Commissioner Burton will not be available to attend the July 24, 2013 meeting.

Public Comment

- 9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-3168)**

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of July 3, 2013. (13-3169)

There being no further business, Chairperson Montaña adjourned the meeting of July 3, 2013 at 11:35 a.m.